

CARL SANDBURG COLLEGE

(545th Meeting)

Regular Meeting – January 24, 2002

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room, Carl Sandburg College, 2400 Tom L. Wilson Boulevard, Galesburg, Illinois, on Thursday, January 24, 2002, at 7:00 p.m.

ROLL CALL:

Present: Mr. John T. Huston, Chairperson
Ms. Gayla J. Pacheco, Vice Chairperson
Mr. Thomas H. Colclasure, Secretary
Dr. D. Wayne Green
Mr. John A. Kraus
Ms. Nancy L. Youngquist
Mr. Jed Strom, Student Representative

Absent: Mr. Bruce A. Lauerman

Others: Mr. Thomas A. Schmidt, Interim President, and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Ms. Diana Billeter, Ms. Lorraine Crawford, Ms. Robin DeMott, Ms. Carol Gronewold, Mr. David Kellogg, Ms. Carol Kreider, Ms. Gwen Koehler, Mr. Dennis Maurer, Mr. Steve Norton, Ms. Gerry Scherer, Mr. Samuel Sudhakar, Ms. Shelle Summers, Ms. Lori Sundberg, Mr. Mike Walters, and Ms. Lora Wright. Faculty: Mr. Dan Yassenko, Faculty Representative. Staff: Ms. Cathy Lagnese, Staff Representative; and Mr. Steve Alfaro. Others: Mr. John Ahern and representatives of the media.

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Items from the Floor: Mr. John Ahern, Regional Representative for the ICCTA spoke. Ahern stressed the fact that Community College Trustees needed to help their College President lobby with government. Ahern reported that on March 19, 2002, the Regional Meeting for Trustees and Presidents would be held at Black Hawk East College, Kewanee, Illinois. This meeting will address partnerships with local high schools.

Add to Agenda: Mr. John Huston added Agenda Item 6.4 (Resignation Of Instructional Network Technician) and Item 6.5 (Resolution Rescinding the Termination of Henry C. Hill Employees).

EXECUTIVE SESSION

7:13 p.m.: Mr. Tom Colclasure moved and Ms. Nancy Youngquist seconded a request for an Executive Session for the purpose of discussing the employment, performance, or dismissal of specific employees of the public body and minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION: Voice vote – motion carried.

RECONVENE

7:46 p.m.: The Regular Meeting of the Board reconvened at 7:46 p.m.

ROLL CALL:

Present: Mr. John T. Huston, Chairperson
Ms. Gayla J. Pacheco, Vice Chairperson
Mr. Thomas H. Colclasure, Secretary
Dr. D. Wayne Green
Mr. John A. Kraus
Ms. Nancy L. Youngquist
Mr. Jed Strom, Student Representative

Absent: Mr. Bruce A. Lauerman

Consent/Non-Personnel:

Dr. D. Wayne Green moved and Mr. John Kraus seconded approval of the following items under the Consent Agenda/Non-Personnel:

- minutes of December 20, 2001, meeting of the Board,
- bills for the month of December 2001,
- FY-2003 Budget Development Calendar,
- change of Board Meeting Location-February 28, 2002.

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MOTION: On roll call vote, six members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Abstain”; Student Representative voted “Yea.”

Consent/Personnel: Ms. Nancy Youngquist moved and Mr. Tom Colclasure seconded the following items under the Consent Agenda/Personnel:

- employment of Ms. Stephanie Burkhardt, Annex Office Manager, effective January 7, 2002, at an annual salary of \$23,970 prorated, reflecting Mid-Management, Level II position with a schedule address of #3,
- resignation of Mr. Gareth Beam, Custodial Supervisor, effective January 31, 2002,
- employment of Ms. Misty Lyon, Director of TRIO Student Support Services, effective March 1, 2002, at an annual salary of \$37,670 prorated, reflecting an Administrative Classification Level I position with a schedule address of #2 (this position will be fully paid out of TRIO grant funds).

MOTION: On roll call vote, six members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Abstain”; Student Representative voted “Yea.”

Resignation Instructional Network Technician: Mr. John Kraus moved and Dr. D. Wayne Green seconded the resignation of Mr. Andrew Clardy, Instructional Network Technician, effective January 23, 2002.

MOTION: On roll call vote, six members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Yea”; Student Representative voted “Yea.”

Resolution Rescinding Termination Henry C. Hill: Mr. John Kraus moved and Ms. Nancy Youngquist seconded the resolution rescinding the termination of Robert A. Ballew, Angela L. Barker, Gareth L. Beams, Ladonna G. Clegg, Sara G. Frick, Ronald L. Green, Thad R. Jackson, David M. Kellogg, and Sharif Sidi-Haji, as employees of Carl Sandburg College as a part of the Department of Corrections contract.

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MOTION: On roll call vote, six members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted “Yea”; Staff
Representative voted “Yea”; Student Representative voted “Yea.”

Financial Reports: Mr. Tom Colclasure moved and Mr. John Kraus seconded that the
minutes reflect receipt of the financial reports.

MOTION: On roll call vote, six members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted “Yea”; Staff
Representative voted “Yea”; Student Representative voted “Yea.”

Bids for 2002-2003
College Catalog: Dr. D. Wayne Green moved and Mr. Tom Colclasure seconded
Creasey Printing Services of Springfield, Illinois, to print the 2002-
2003 College Catalog at a cost of \$7,305.00

MOTION: On roll call vote, six members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted “Yea”; Staff
Representative voted “Yea”; Student Representative voted “Yea.”

INTERIM PRESIDENT: Mr. Thomas Schmidt reported that the February Board Meeting
would be held at the Annex downtown (Dental Hygiene Facilities).
An Open House will be held prior to the February Board Meeting.
The time of the Open House is yet to be determined. February 1 &
2, 2002, the Board of Trustees will have a Planning Meeting in
Nauvoo, Illinois. Schmidt reported that the February Washington
D. C. trip is currently taking shape. Lastly, Schmidt reported that
Dr. D. Wayne Green and himself would be meeting with Dr. Keith
Miller, President of Black Hawk College, and Mr. John Ahern,
Black Hawk Trustee, on January 30, 2002. The purpose of the
meeting is to open global lines of communication concerning
community colleges working together to receive adequate funding
at the state level.

DEAN OF TECHNOLOGY
SERVICES: Mr. Samuel Sudhakar reported that recently the College had a
Sandburg Educational Network Partnership meeting with other
governmental entities that provide training to K-12 teachers and
decided on a number of ways that the College can provide services
to our teachers in a complimentary fashion. Sudhakar reported that
the College was invited by Williamsfield School District to do a
teacher in-service for their teachers. At the end of the in-service,

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fifteen of their teachers wanted to attend a Sandburg Educational Network workshop, which we will conduct in their school. Also, the College will be conducting two workshops in partnership with the Monmouth Regional Office of Education in March. The next WebCT workshop will be in Carthage next month. Lastly, Sudhakar reported that the College is working on a Virtual Private Network project whereby authorized College employees can access the College Network from outside the College in a secure and controlled environment.

DIRECTOR OF
INSTITUTIONAL
RESEARCH:

Ms. Lori Sundberg reported that the environmental scan of the community is completed. The results look very good, in fact, there is a marked improvement over the last scan, which was conducted three years ago. Next, she will be embarking on the employer survey. Sundberg stated that she would be conducting two grant writing workshops for the Regional Superintendent's Office for the Spring Teachers' Institute on March 1, 2002. Lastly, Sundberg reported that through Dr. Crist, she was introduced to the editor of the Community College Times spring publication, and has since authored a chapter for the book which is due out this Spring. This particular publication is on partnerships with community colleges. The chapter she contributed is entitled "Building Partnerships with Business that Make a Difference." This chapter highlights the partnerships that Carl Sandburg College has made primarily with the manufacturing sector.

DIRECTOR OF
FOUNDATION:

Ms. Shelle Summers reported that the Foundation has received two new endowment contributions. First, the Foundation received a \$15,000 bequest from the estate of Mr. & Mrs. Capps and secondly, a \$10,000 bequest from the Erickson family, from North Henderson. Summers stated that these contributions would be added to the existing Capps Endowment and Kalin Endowment for scholarships.

DIRECTOR OF
MARKETING &
PUBLIC RELATIONS:

Ms. Robin DeMott reported that legislation has now approved two-year institutions to use ".edu" as their domain address. Carl

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Sandburg College applied for a new address and has recently received approval. The College now has the option to use *www.sandburg.edu* as their address.

DIRECTOR OF ADULT
& DEVELOPMENTAL
EDUCATION:

Ms. Gwen Koehler reported that the Galesburg City Council and Insight Communications concluded negotiations for a franchise agreement. Subject to approval by the City Council, the agreement includes a return line to Carl Sandburg College and \$25,000 for equipment to set up an educational access channel through Carl Sandburg College.

DIRECTOR OF CABI:

Ms. Diana Billeter reported that Maytag has extended their contract for rental at the Center for Manufacturing Excellence. Maytag recently finished Training Phase 1, 2, 3 and they have rented twenty-four more days for Training Phase 4 and 5. Billeter stated that she recently attended the ICCCA Board Meeting and the Fall Conference will be held November 13-15 in Springfield, Illinois.

DEAN OF COMMUNITY

& EXTENSION SERVICES: Ms. Sherry Berg reported that last fall the College received a grant from ICCB for Core Values Initiative. Berg reported that Ms. Libby Roeger, Shawnee Community College, will be speak to our faculty on CVI on March 1, 2002.

VICE PRESIDENT OF
STUDENT SERVICES:

Mr. Steve Norton reported that he is encouraged by the start of this semester. There has been a 7.5 percent increase in credit hour production and a 1.5 percent increase in student head count. Norton thanked everyone involved with the start of the new semester. Lastly, Norton reported that on March 8th the College would hold a Career Fair and all area junior and senior high school students would be invited.

VICE PRESIDENT OF
INSTRUCTION:

Mr. Larry Benne thanked everyone involved with the Henry C. Hill contract issue for his or her patience and understanding through this process.

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VICE PRESIDENT OF
BUSINESS SERVICES:

Mr. Thomas Schmidt gave a brief up-date on the construction currently taking place on all campuses.

ICCTA
REPRESENTATIVE:

Mr. John Huston reported that he recently attended the ICCTA Conference in Springfield on January 11 and 12. The Director of the Illinois Department of Corrections spoke to the group. Huston stated that the reinstatement of College Contracts with DOC is just another way of how lobbying can be successful. The ICCTA also suggested college's talk to their legislature when they are home and to keep the channel of communication open with them. Huston reported that the trustees and administration are preparing for their trip to the AACC/ACCT and ICCTA Fly-In in Washington D.C. next month. The next ICCTA meeting will be March 9th in Oakbrook. This will be a one day all day meeting. The focus of this seminar will be "Diversity." Huston stated that the Annual AACC Conference would be held in Seattle, Washington in April 2002. The conference hosts a Presidents Academy Hail and Farewell Luncheon honoring retiring Presidents. Dr. Crist, President Emeritus, will be honored at that luncheon. As Carl Sandburg College guests, Dr. Crist and his wife will be attending the AACC Conference in Seattle. Huston encouraged all the trustees to attend on behalf of Carl Sandburg College and in recognition of Dr. Crist.

BOARD REPORTS:

Dr. D. Wayne Green reported that there will also be a session on "Best Practices in P-16 Partnerships" at the ICCTA Conference in March. Green highly recommended that all trustees attend.

Ms. Nancy Youngquist reported that former Student Representative, Nicolette Kage received her Master's Degree. Youngquist also reported that Ms. Shelle Summers, Director of Foundation, also completed her Master's Degree and congratulated both these ladies.

EXECUTIVE SESSION
8:24 p.m.:

Mr. Tom Colclasure moved and Ms. Nancy Youngquist seconded a request for an Executive Session for the purpose of discussing the employment, performance, or dismissal of specific employees of the public body.

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MOTION: Voice vote – motion carried.

RECONVENE

9:23 p.m.: The Regular Meeting of the Board reconvened at 9:23 p.m.

ROLL CALL:

Present: Mr. John T. Huston, Chairperson
Ms. Gayla J. Pacheco, Vice Chairperson
Mr. Thomas H. Colclasure, Secretary
Dr. D. Wayne Green
Mr. John A. Kraus
Ms. Nancy L. Youngquist
Mr. Jed Strom, Student Representative

Absent: Mr. Bruce A. Lauerman

ADJOURNMENT

9:24 p.m.: Mr. Tom Colclasure moved and Dr. D. Wayne Green seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION: Voice vote – motion carried.