

CARL SANDBURG COLLEGE

(546th Meeting)

Regular Meeting – February 28, 2002

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held at the Annex, 209 East Main Street, Galesburg, Illinois, on Thursday, February 28, 2002, at 7:00 p.m.

ROLL CALL:

Present: Mr. John T. Huston, Chairperson
Ms. Gayla J. Pacheco, Vice Chairperson
Dr. D. Wayne Green
Mr. John A. Kraus
Mr. Bruce A. Lauerman
Ms. Nancy L. Youngquist
Mr. Jed Strom, Student Representative

Absent: Mr. Thomas H. Colclasure, Secretary

Others: Mr. Thomas A. Schmidt, Interim President, and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Ms. Diana Billeter, Ms. Lorraine Crawford, Ms. Robin DeMott, Ms. Carol Gronewold, Mr. David Kellogg, Ms. Gwen Koehler, Ms. Carol Kreider, Mr. Dennis Maurer, Mr. Steve Norton, Mr. Samuel Sudhakar, Ms. Lori Sundberg, and Ms. Lora Wright. Faculty: Mr. Dan Yassenko, Faculty Representative. Staff: Mr. Doug Ray. Others: Ms. Ruth Pesci and representatives of the media.

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Consent/Non-Personnel: Mr. Bruce Lauerman moved and Dr. D. Wayne Green seconded approval of the following items under the Consent Agenda/Non-Personnel:

- minutes of January 24, February 1 & 2, February 15, 2002, meetings of the Board,
- bills for the month of January 2002.

MOTION: On roll call vote, six members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative “Absent”; Student Representative voted “Yea.”

Consent/Personnel: Dr. D. Wayne Green moved and Mr. John Kraus seconded the following items under the Consent Agenda/Personnel:

- resignation and retirement of Ms. Nancy Lovell, Nursing Instructor, effective June 30, 2002,
- re-employed the following non-tenured faculty for the 2002-2003 academic year: Ms. Lauri Wiechmann, Mr. James Sanders, Ms. Cynthia Johnson, Mr. Gary Judy, Ms. Gayla Holmes, Ms. Kathy Stieren, Mr. Michael Green, Mr. Matthew Hanson, Ms. Vicki McMullin, and Ms. Linda Lee,
- granted the following faculty tenure effective for the 2002-2003 academic year: Ms. Carrie Hawkinson, Ms. Carol Petersen, Ms. Vickie Culbertson, Ms. Susan Seiboldt, Mr. Tim Pahel, Ms. Barbara Kirchgessner, Mr. Michael Paris, Mr. Keith Williams, and Ms. Jodi McGivern,
- employment of Mr. Justin Tucker, Third Shift Custodian, effective March 1, 2002, at an annual salary of \$16,390 prorated, reflecting Level I Physical Plant position with a schedule address of #2,
- employment of Ms. Betsy Colclasure, Switchboard Operator/Receptionist, effective March 1, 2002, at an annual salary of \$13,180 prorated, reflecting Secretarial/Support Staff Level I position with a schedule address of #2,
- employment of Mr. Ray Martinez, Instructional Network Technician, effective March 4, 2002, at an annual salary of \$19,290 prorated, reflecting a Level III Technical position with a schedule address of #3,
- employment of Mr. Richard Layton Jr., Building Maintenance, effective March 1, 2002, at an annual salary of \$23,140 prorated, reflecting a Level III Physical Plant position with a schedule address of #4,

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- employment of Mr. John Holland, Third Shift Custodial Supervisor, effective March 3, 2002, at an annual salary of \$23,970 prorated, reflecting a Mid-Management position with a schedule address of #3,
- resignation and retirement of Ms. Deanna Sexton, Management Information Specialist, effective May 31, 2002.

MOTION: On roll call vote, six members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted “Yea”; Staff Representative “Absent”; Student Representative voted “Yea.”

Financial Reports: Mr. Bruce Lauerman moved and Ms. Gayla Pacheco seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, six members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted “Yea”; Staff Representative “Absent”; Student Representative voted “Yea.”

INTERIM PRESIDENT: Mr. Thomas Schmidt reported that the West Central Trustees Association Regional Meeting scheduled for March 21st at Black Hawk East Campus, Kewanee, has been postponed. A future date yet to be determined. Schmidt stated that the President’s Council and the ICCTA would be meeting March 7, 8, and 9, 2002, at Oakbrook. There will be a session on P-16 Partnerships and one on Best Practices in Diversity. Ms. Sherry Berg will do a presentation on behalf of Carl Sandburg College and the unique Education Commons and the partnership with Carthage School District. Ms. Gwen Koehler will do a presentation on Diversity. Schmidt pointed out that Koehler has accepted a leadership role in Diversity across the state.

DEAN OF COMMUNITY

& EXTENSION SERVICES: Ms. Sherry Berg introduced visitor Ms. Ruth Pesci. Ms. Pesci was the Coordinator of College for Seniors for five years. Mr. John Huston welcomed Ms. Pesci and thanked her for a job well done and a job well done with the Senior Programs in Bushnell and Carthage as well.

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DEAN OF TECHNOLOGY
SERVICES:

Mr. Samuel Sudhakar reported that he and Ms. Mary Robson recently presented a paper on “*Community College and K-12 Partnerships*” at the League for Innovation Conference. The paper has been selected by the National ERIC database maintained by UCLA to be archived and to be made available nationally and internationally. Sudhakar stated that two Cyber Camp planning sessions were held in Carthage and Galesburg and went quite well. The group is starting to formulate the subjects and the sessions to be presented. They are also starting to get sponsors and underwrite different sessions of the camp. He would like to thank Ms. Shelle Summers and Carl Sandburg College for their efforts and help. Lastly, Sudhakar reported that the College is continuing to upgrade and enhance the servers to provide the best possible technology environment for our students, faculty, and staff.

DIRECTOR OF
MARKETING &
PUBLIC RELATIONS:

Ms. Robin DeMott reported that Channel 8, WQAD, was on campus today. They filmed at the Annex and the Main Campus. One story was an interview with a Dental Hygiene student and another was a filming of our job placement services. They interviewed a student on the Main Campus also. The features were to be aired on the 5 p.m. News and the 6 p.m. News tonight.

DIRECTOR OF CABI:

Ms. Diana Billeter reported that she has done extensive work with Methode Electronics in Carthage. Billeter has been working with them on two AutoCAD classes at the Education Commons. They have now become an IMA member. Billeter is now exploring what computer training the College can offer to them.

ICCTA
REPRESENTATIVE:

Mr. John Huston reminded everyone that the ICCTA Conference would be in Oakbrook, Illinois, on March 8th and 9th. Huston stated that the Annual AACC Conference would be held in Seattle, Washington, in April 2002. The conference hosts a Presidents Academy Hail and Farewell Luncheon honoring retiring Presidents. Dr. Crist, President Emeritus, will be honored at that luncheon.

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BOARD REPORT: Mr. John Kraus reported that he attended the *Rescue Insurance Meeting* sponsored by the IEA and NEA held at the College on Wednesday, February 27th. Kraus stated that he was quite pleased and proud of the facilities and Carl Sandburg College's hospitality. Kraus stated that there is a crisis in the state for retired school employees and their health insurance.

Entered Meeting
7:18 p.m.: Mr. Thomas H. Colclasure

EXECUTIVE SESSION
7:22 p.m.: Dr. D. Wayne Green moved and Mr. Tom Colclasure seconded a request for an Executive Session for the purpose of discussing the employment, performance, or dismissal of specific employees of the public body and minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION: Voice vote – motion carried.

RECONVENE
9:00 p.m.: The Regular Meeting of the Board reconvened at 9:00 p.m.

ROLL CALL: Present: Mr. John T. Huston, Chairperson
Ms. Gayla J. Pacheco, Vice Chairperson
Mr. Thomas H. Colclasure, Secretary
Dr. D. Wayne Green
Mr. John A. Kraus
Mr. Bruce A. Lauerman
Ms. Nancy L. Youngquist
Mr. Jed Strom, Student Representative

Absent: None

ADJOURNMENT
9:01 p.m.: Mr. John Kraus moved and Mr. Bruce Lauerman seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION: Voice vote – motion carried.