



CARL SANDBURG COLLEGE

THIS IS YOUR CALL FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF CARL SANDBURG COLLEGE TO BE HELD ON THURSDAY, APRIL 26, 2012, AT THE EXTENSION CENTER, ROOM 360, 380 EAST MAIN STREET, BUSHNELL, ILLINOIS.

AGENDA

(709th Meeting) (These two meetings will be recorded.)

I. PRELIMINARY

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Items from the Floor (*)

II. BOARD

III. ADMINISTRATION

- 3.1 **Financial Reports**
 - A. [Year-to-Date Revenue/Expenditure Report](#)
 - B. [Monthly Investment Report](#)
- 3.2 **Consent Agenda (**)**
 - A. [Approval of Minutes](#)
 - B. [Approval of Authorized Expenditures](#)

IV. OTHER

- 4.1 Appointment of Chairperson Pro-Tem

V. ADJOURNMENT “Sine Die”

Carl Sandburg College
A G E N D A
(710th Meeting)

I. PRELIMINARY

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Oaths of Office – Chairperson Pro-Tem

II. BOARD

- 2.1 Election of Board Officers for 2012-2013
 - A. Chairperson
 - B. Vice Chairperson
 - C. Secretary
- 2.2 Appointment of Recording Secretary
- 2.3 Appointment of Treasurer

III. INFORMATION

- 3.1 Informational Presentation – Ms. Misty Lyon – First Year Seminar Experience

IV. ADMINISTRATION

- 4.1 **Consent Agenda (**)**
 - A. [Summer Hours 2012](#)
 - B. [Resignation of Help Desk Specialist Carthage](#)
 - C. [Employment of Full time Economics/Business Administration Instructor](#)
 - D. [Employment of Director of Admissions and Records](#)
 - E. [Employment of Coordinator of Career Education](#)
 - F. [Resignation/Retirement for Staff Services Technician](#)
 - G. [Appointment of Graphic Communications Professional Advisory Committee Members](#)

[\(attachment\)](#)

4.2 **Specific Items**

- A. [Illinois Comptroller's Office Agreement Local Debt Recovery \(attachment\)](#)
- B. [Education Commons Lease \(attachment\)](#)
- C. [Lease Agreement for The Learning Center \(attachment\)](#)
- D. [Protection, Health, & Safety Project – Repair of Sidewalks and Ramps](#)
- E. [Green Performance Contracting Project – Phase 1](#)

V. REPORTS

- 5.1 President
- 5.2 Cabinet
- 5.3 Administration
- 5.4 Staff Representative
- 5.5 Faculty Representative
- 5.6 ICCTA Representative
- 5.7 Board

VI. OTHER

- 6.1 Request for Closed Session
 - A. To consider employment, compensation, discipline, performance or dismissal of specific employees of the public body.
 - B. To consider disciplinary cases of specific students.
 - C. To discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

VII. ADJOURNMENT

[Mission Statement](#)

**Those interested in speaking to the Board under Items from the Floor must contact the President's Office 24 hours prior to the meeting for details regarding their presentation.*

*****All items listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests. If this should occur, the item will be removed from the Consent Agenda and considered individually.***