

Carl Sandburg College
2400 TOM L. WILSON BLVD
GALESBURG, IL 61401

Carl Sandburg College is requesting proposals for banking services. Detailed specifications and bid forms for interested bidders are available in the office of the Chief Financial Officer, or on line at www.sandburg.edu/businessservices. **All forms must be complete and returned with bid proposal.** Please forward questions pertaining to these specifications to Lisa Blake at 309-341-5282, or by email at lblake@sandburg.edu. A pre-bid meeting will be held on Thursday January 19, 2017 at 10:00 am in the Carl Sandburg College Board Room, Building E Room 200. All questions and answers will be posted to the website following the pre-bid meeting. Bids are to be sealed and marked "Banking Services RFP" and sent to Lisa Blake, Chief Financial Officer, Carl Sandburg College. All bids are due no later than 2:00 pm on Tuesday, February 28, 2017 at which time a public bid opening will be held in the Carl Sandburg College Board Room, Building E Room 200, 2400 Tom L. Wilson Blvd. Galesburg, IL, 61401 and will be read aloud and recorded. All work must be in compliance with the Fair Employment Practices Act. The Board of Trustees reserves the right to accept or reject any and all bids or parts thereof. Carl Sandburg College is an Affirmative Action/Equal Opportunity Employer.