Carl Sandburg College
Additional Information for Banking Services Proposal

Three (3) Part Laser Checks

Deposit slips are ordered from the bank.

We currently have three (3) bank bags for everyday banking.

Entire Payroll	Approximately 400 Employees
Direct Deposit	Approximately 400 Employees (less than 50 checks per year)

Federal / State Tax Deposits - Electronic

Number of Stop Pays	Approximately 35 per year
Number of NSF Checks	Approximately 20 per year
Outgoing Wires	20 Per Year
Internal transfers	15 / Month
Cash needs	$400 / Month
Coin needs	8 Quarter rolls / Month
ATM	7:00 AM – 10:00 PM
	1,230 transactions in the past year
	$ 25,000 dispensed